

GDPR PRIVACY NOTICE

As part of the new Data Protection Regulations (GDPR) which come into force today (25 May) it is necessary for us to inform customers about the information we keep about you and how it is used and stored.

Please be assured any personal information we hold is for the sole purpose of us and we will never pass your details onto a third party.

The following information is stored securely:

> Personal contact details, including full name, address, landline number, mobile number and e-mail address.

> Your name and mobile telephone number are sometimes entered onto our mobiles so we are able to communicate with you about appointments. Our mobile phones are password and fingerprint protected.

* If you decide not to proceed with quotations, or after an installation has been completed, your information will be marked inactive.